



جامعة السلطان قابوس  
Sultan Qaboos University



جامعة قطر  
QATAR UNIVERSITY

# Institutional Collaboration Grant (ICG)

## Qatar University – Sultan Qaboos University Joint Program

### 2027



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## 1. Program Summary

Launch of the Call for Proposal	<a href="#">Please visit our website to check the dates</a>
Deadline for Proposal Submission	
Award Announcement	
Project Duration	One to two years
Budget	<p>QU:</p> <ul style="list-style-type: none"> <li>• 219,000 QAR (60,000 USD) per year</li> <li>• Up to 438,000 QAR (120,000 USD) for two years</li> </ul> <p>SQU:</p> <ul style="list-style-type: none"> <li>• A maximum of 30,000 OMR (77,720 USD) for two years</li> </ul>
Contact	<a href="mailto:igrants@qu.edu.qa">igrants@qu.edu.qa</a>

## 2. Program Overview and Objectives

The Institutional Collaboration Grants aim to strengthen research partnerships between Qatar University and institutions in Qatar and GCC countries, as well as international institutions that have strategic partnerships and signed MOUs with Qatar University, including joint funding agreements. This type of grant is a key tool for expanding international academic collaboration, exchanging expertise, and developing research projects of mutual interest.

The Institutional Collaboration Grant for joint funding enables sustainable collaboration by supporting and implementing joint research projects between Qatar University and selected universities. It aims to enhance research integration and knowledge exchange.

### 3. Research Team Structure

#### Team Structure:

- **Lead Principal Investigator (LPI):** Each research team must have one Lead Principal Investigator who is a full-time faculty member or researcher at Qatar University. The LPI holds full responsibility for the technical, administrative, and financial management of the project.
- **Principal Investigators (PIs):** The team may include 4 Principal Investigators from within or outside Qatar University, contributing their expertise to the project's implementation.
- **Student Participation:** Inclusion of graduate and/or undergraduate students in the research team is required to build research capacity and provide training opportunities for students.

### 4. Eligibility Criteria

The proposal must include a **Lead Principal Investigator (LPI) from Qatar University and a LPI from Sultan Qaboos University.**

#### 1.1. Qatar University Eligibility Criteria:

##### 1. Eligibility of the Lead Principal Investigator (LPI):

- Professors, Associate Professors, and Assistant Professors at Qatar University who can develop research partnerships with leading academic institutions locally, regionally, and internationally, in line with Qatar University's research priorities.
- A researcher may participate as an LPI in only one research proposal per grant call.
  - All forms of Student Grants and College Direct support are not counted when this restriction is applied.

##### 2. Submission and Participation Limits:

- The proposal should be submitted by the Lead Principal Investigator (LPI); otherwise, it will not be acceptable.

- To ensure fair distribution of opportunities and allow the largest number of researchers to participate, the following limits are applied to submissions in each grant cycle:
  - **Principal Investigator (PI):** A researcher may participate as a PI in up to 5 research proposals per grant cycle.
  - **Multiple Roles:** A researcher can combine roles within the same cycle, such as serving as LPI on one project and as PI on up to four other projects.
  - **Multiple Applications as LPI:** The number of LPI roles per cycle/call (ICG) is limited to one. If more than one application is submitted in the same cycle by the same researcher as LPI, only the first submission will be processed further.
  - **Maximum Across Cycles:** There is no maximum limit on participation as PI across different grant cycles. Researchers may participate in each grant cycle within the limits stated above, subject to other eligibility restrictions related to active grants.

### 3. External PIs:

For PIs from Organizations not outside Qatar University and the Collaborator name:

- A support letter using the approved template must be submitted, duly signed by the institution's authorized signatory, **not by the Principal Investigator (PI).**
- The institution shall waive all rights, including intellectual property rights, arising from or related to this project.
- The Principal Investigator shall personally conduct and remain solely responsible for all project activities. **No delegation, assignment, or subcontracting shall be permitted.**

### 1.2. Sultan Qaboos University Eligibility Criteria

- The PI at SQU must be a full-time faculty member and a PhD holder or equivalent.
- The PI at the collaborating institution must be full-time and a PhD holder.
- The research team at SQU must include full-time researchers as a Co-PI.
- PIs cannot have more than one project per cycle.
- PIs cannot apply for a new project until a previously awarded project is completed.

- Proposals submitted to this program should have not been submitted to or already funded by another funding source.
- The PIs must comply with the rules and regulations of the International Co-Funding Program at SQU.

## 5. Required documents

- Application form
- Budget Breakdown
- Research Team CVs- each CV should not exceed three pages (LPI and PIs only)
- Similarity report not exceeding 15 % (less than 3% single source)- full iThenticate report
- Primary Research Ethics Checklist

## 6. Budget

The budget in the research proposal must be prepared accurately and realistically, adhering to the limits and regulations set out in the grant guidelines and Qatar University's financial policies. Qatar University and the collaborating institution jointly fund this grant. Each funding entity is directly responsible for disbursing its share of the project funding without exchange of funds between institutions.

### 1.3. Qatar University Budget:

#### 1. Budget Limits:

- 219,000 QAR (60,000 USD) per year, up to 438,000 QAR (120,000 USD) for two years.

#### 2. Personnel Expenses:

- **Undergraduate student:** Daily rate fixed at 436.98 QAR, 2 working days per week, maximum 8 working days per calendar month.
- **Research Assistant or Graduate student:**
  - **Bachelor's degree holder:** Monthly rate: 8,000-10,000 QAR. Daily rate: 266.66-333.33 QAR.
  - **Master's degree:** Monthly rate: 11,000-15,000 QAR. Daily rate: 366.66-500 QAR/day
- **Post Doc or Research Associate:** Monthly rate: 18,000-30,000 QAR. Daily rate: 600-1,000 QAR.

### 3. Travel Expenses:

- **Purpose:** The travel budget is primarily allocated to cover expenses for researchers attending scientific conferences to present the results of the funded research project.
- **Limits:** The travel budget must not exceed 20% of the total annual budget of the project.
  - QU LPI is permitted to visit SQU once for the duration of the project.
- **Approval:**
  - All travel expenses under any grant programs are subject to prior approval from the Research Support Department.
  - Members of the research team are required, when traveling under the research grant, to comply with all regulations and decisions issued by the President of the University, as well as the relevant university policies and/or the applicable policies of the funding agencies and the agreements signed with them.
  - All travel expenses must fall within the approved budget and available resources, after fulfilling all travel requirements and obtaining administrative approval. This applies to all members of the research team, including researchers and university students awarded the research grant. Travel expenses shall be reimbursed in accordance with the rules and procedures in force at the University and, where applicable, those of the funding agency.
  - For student travel, travel application forms must be completed and signed by the Dean of the student's college and submitted to the Pre-Award Office for final approval after the grant is awarded.

### 4. Textbooks Expenses:

- **Purpose:** To support the purchase of essential textbooks and reference materials, or the successful execution of the project.
- **Limits:** Not available in QU Library.

### 5. Publication Expenses:

- **Purpose:** To enable researchers to disseminate project outcomes through peer-reviewed publications that enhance research visibility and impact.
- **Limits:** The budget allocated for miscellaneous expenses must not exceed 10% of the project's total annual budget.

#### **6. Miscellaneous Expenses:**

- **Purpose:** To cover minor, project-related expenses that do not fall under other budget categories.
- **Limitations:** The budget allocated for miscellaneous expenses must not exceed 5% of the project's total annual budget.

#### **7. Non-allowable Expenses:**

- Please see the Qatar University Non-Allowable Expense document

#### **8. General Notes:**

- Advance ITS approval is required for all software, hardware, subscriptions, cloud services, licensing renewals, specialized IT equipment, and any systems requiring integration with QU's IT environment.
- All budget items and expenditures must comply with Qatar University's financial policies and regulations.
- If there are any inquiries regarding budget items or allowable expenses, it is recommended to contact the Research Support Department directly for clarification before submitting the proposal or initiating any spending

### **1.4. Sultan Qaboos University**

- SQU will provide a maximum of OMR 30,000 (~US\$ 77,720.0) for two years.
- The budget may not include the following categories:
  - Consultant's fees.
  - Research visit for the team from a collaborating institute.
- The maximum allocation for overseas travel and conference attendance should not exceed OMR 3,000 for the whole project.
- The maximum allocation for Publication cost should not exceed OMR 1,000 for the whole project.
- The maximum allocation for Miscellaneous should not exceed OMR 500 for the whole project.
- Research assistance costs are covered by the share of the institution where the RA is working, and the RA contract will be according to the regulations of that institution.
- Equipment, software and materials paid for from SQU share will be the property of SQU.

## 7. Proposal Submission

The application link will be shared during the grant launch announcement.

This year, applications will be peer-reviewed by Qatar University. Therefore, the proposal must be submitted by the Lead Principal Investigator (LPI) from Qatar University.

## 8. Acknowledgement

The Lead Principal Investigator must ensure that Qatar University and Sultan Qaboos University are acknowledged for their support when publishing the research results, using the following statement:

This [publication, report, etc.] was made possible by a research grant funded by [Institution Name] under research grant No. XXXXXXXX. The findings herein reflect the work and are solely the responsibility of the author[s].”

## 9. Contact Information

- **Qatar University:** Please contact us at the following email address: [igrants@qu.edu.qa](mailto:igrants@qu.edu.qa)
- **Sultan Qaboos University:** Please contact us at the following email address: [CL.EG.Section@squ.edu.om](mailto:CL.EG.Section@squ.edu.om)